

DD/A Registry  
File Security 5-7

Executive Registry

78-051/23

19 MAY 1978

24 MAY 1978

MEMORANDUM FOR: Director of Central Intelligence  
VIA : Deputy Director of Central Intelligence  
FROM : John F. Blake  
Deputy Director for Administration  
SUBJECT : FOIA Request from Monica Andres  
REFERENCE : Memo for DDA from C/IPS dated 11 May 1978, Subject:  
IPS Weekly Report (4-10 May) (ER 78-051/21)

1. Action Requested: For your information in response to your marginal notation on reference report.

2. Background:

a. In the IPS Weekly Report for the period 4-10 May, reference was made to a request from Monica Andres of the Center for National Security Studies for copies of Agency correspondence with any university concerning the adoption of guidelines governing relations with the CIA. You requested an opportunity to review the information to be provided.

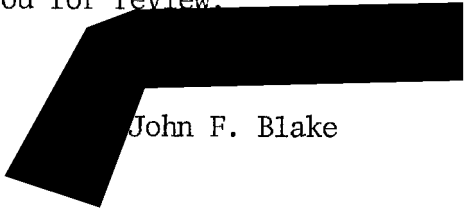
b. It has been our policy to defer the processing of FOIA requests until such time as we have a firm commitment from the requester that all reasonable search and duplication fees will be paid. Exceptions are made only when we are certain that the costs will be minimal or where, on the basis of previous experience, we know that the requester is prepared to pay all fees incurred in the processing of his request.

c. Ms. Andres' letter included a request that all fees be waived in the public interest but failed to indicate whether fees would be paid should the waiver be denied. Attached is a copy of [REDACTED] letter of 17 May, denying the request for waiver and notifying the requester that we are suspending processing her request pending receipt of written assurance that any fees assessed will be paid.

STATINTL

d. Any substantive information which may be provided in response to this request once this administrative matter is cleared up will be sent to you for review.

STATINTL



John F. Blake

Attachment: a/s

17 MAY 1978

Ms. Monica Andres  
Center for National Security Studies  
122 Maryland Avenue, NE  
Washington, DC 20002

Dear Ms. Andres:

This acknowledges receipt of your letter of 3 May 1978 requesting, under provisions of the Freedom of Information Act, access to any CIA correspondence dealing with "guidelines" governing university relations with the Agency.

Please be advised that before we continue the processing of your request we will have to receive your firm commitment to pay the resultant processing fees. A copy of our schedule of fees is enclosed. We have considered your request for a waiver of fees, and have determined that the amount of material that would be released to the public would be insufficient to warrant such a waiver of fees.

Per paragraph (b) of the schedule of fees we are suspending the running of the response time until we receive the above commitment.

Sincerely,

  
Information and Privacy Coordinator

STATINTL

Enclosure

IPS/EK/gh/16 May 1978

Distribution:

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1 - IPS Chrono

① - IPS Subject (F-78-0709)

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